

# CONTRACT REVIEW SHEET

Person Sending: <u>Wasson</u>	Department Name: <u>Ct. Hse. Sq.</u>
Date Sent: <u>12/6/99</u>	

The attached: (CIRCLE ONE)  
 Contract      Amendment # 13      Grant      Lease      Intergov't Agreement

INCOMING FUNDS? YES (NO) (CIRCLE ONE)

Contractors Name: <u>Arbuckle Gostic Architects</u>		Approved at Board Session	
Date From: <u>5/1/99</u>	Date To:	Date: <u>Dec. 21, 1999</u>	
Amount of Contract or Amendment: <u>\$ 6710</u>		<u>[Signature]</u>	
If an Amendment, New Contract Total =		Chairman	
Certificates of Insurance Attached:	Liability (circle one) Yes No	Workers Comp (circle one) Yes No	If no insurance attached, why not?

## Process taken to select contractor:

Verbal quote: \_\_\_\_\_ Written quote: \_\_\_\_\_ RFP: \_\_\_\_\_ Competitive Bid: \_\_\_\_\_ Renewal: \_\_\_\_\_

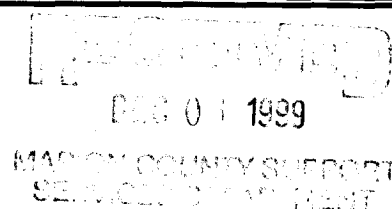
(Attach copy for reference)

## Description of Contract Services:

Added Service to develop specifications for CCTV Security System.

For Support Services Use			
Date Contract Received: <u>12/6/99</u>	Date Scheduled on BOC Agenda: <u>Planning 12/9/99</u>		
Authorization for Health Administration to sign on behalf of BOC:  yes <u>(no)</u>	Additional Comments: _____ _____ _____		
Staff Review Signatures:			
<u>[Signature]</u> Contracts Coordinator	<u>12/9/99</u> date	Legal Counsel	date
Risk Manager	date		

Date: \_\_\_\_\_  
 Returned to Department/ \_\_\_\_\_ for \_\_\_\_\_ signatures.



AMENDMENT # 13

TO  
CONTRACT FOR SERVICES FOR  
ARBUCKLE COSTIC ARCHITECTS, INC.

The contract for Services between Marion County and Arbuckle Costic Architects dated May 1, 1999, is amended as follows:

Additional Services to provide documentation and construction review of the Closed Circuit Television Security System to locations shown on the drawings and the Parking Garage entry ramp. Services include developing a performance specification, reviewing contractor's submittals, intermittent review of contractor's installation and witness testing of the system after installation. These services to be provided for a fee of \$6710 plus reasonable reimbursable expenses.

See attached letter dated August 13, 1999 for more details.

All other provisions of the original agreement remain unchanged and in effect.

Signed this 21st day of December, 1999

Arbuckle Costic Architects, Inc.

Signature:

PN28102T

Title:

Date:

12/1/99

Marion County

Billy Wasson

Salem Area Transit District

John Whittington

Tax ID # 93-1228023

Approved as to Form:

Contracts Coordinator

Date:

Dec 9, 1999

Legal Counsel

Date:

14 December 1999

August 13, 1999

Billy Wasson  
Marion County Annex  
3150 Lancaster Drive NE  
Salem, Oregon 97305-1398



Kim Arbuckle, AIA  
Alan E. Costic, AIA  
Walter E. Bensman, Jr., AIA  
Clayton Vorse, AIA  
Mark M. Foster, AIA  
Leonard Lodder, AIA  
Richard S. Rothweiler, AIA

---

**ARBUCKLE COSTIC ARCHITECTS, INC.**

363 State Street  
Salem, OR 97301-3533  
503/581-4114 Fax: 503/581-3655  
E-Mail: [acarch@open.org](mailto:acarch@open.org)

RE: Implementation of Closed Circuit Television Security System  
Courthouse Square  
Project No. 9828

Dear Billy:

Per our discussion during our meeting on Wednesday, May 26, 1999, we are pleased to offer consulting services for the implementation of a Closed Circuit Television Security System for the Courthouse Square Office Building. We will retain the services of Interface Engineering to prepare a performance specification defining the Contractor's scope of work for installation of the Closed Circuit Television Security System.

We understand that the parameters for implementing a Closed Circuit Television Security System are defined by the coverage of current locations of cameras shown on the contract documents, plus a proposed camera at the ramp access to the parking garage. Extending this system to other areas of the building is outside the scope of work anticipated by this letter.

Our fee for this service will be:

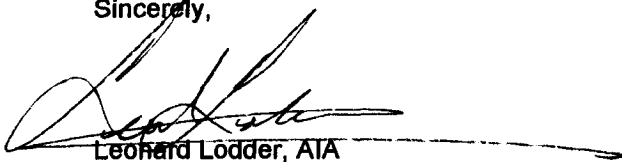
Performance Specification	\$3,600.00
Construction Administration:	
Review Contractor's Shop Drawings	400.00
Review Contractor's Installation During Construction	400.00
Witness Testing of the System after Installation	400.00
Architect's Coordination, Meetings, and Documentation	<u>1,700.00</u>
Subtotal	\$6,100.00
Overhead and Profit, 10%	<u>610.00</u>
Total Architect/Engineer's Fee	\$6,710.00

Reimbursables (printing, faxing, etc.) are not included in the above fee and will be billed in addition to this fee.

Billy Wasson  
Courthouse Square  
Project No. 9828  
August 13, 1999  
Page 2 of 2

We look forward to being of assistance to you in this matter.

Sincerely,



Leonard Lodder, AIA  
Architect

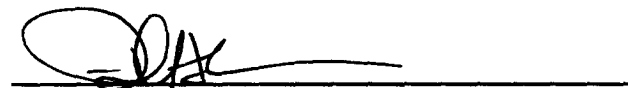
LL:lb

cc: John Whittington, Salem Area Mass Transit  
Craig Lewis, Melvin Mark Development Company

9828.1A

TO: ARBUCKLE COSTIC ARCHITECTS, INC.

We have read the above letter and agree to the terms stated herein. Arbuckle Costic Architects will submit monthly invoices for work completed. Payments are due and payable within twenty (20) days from the date of invoice. Amounts unpaid after thirty (30) days shall bear interest at the legal rate prevailing from time to time at the principal place of business of Arbuckle Costic Architects.



Billy Wasson, Marion County

12/2/99  
Date



John Whittington, Salem Area Mass Transit

12/2/99  
Date